



MARICOPA COUNTY
ENVIRONMENTAL SERVICES DEPARTMENT
AIR QUALITY DIVISION
1001 N. Central Ave, Suite 200
Phoenix, Arizona 85004

(602) 506-6094
FAX (602) 506-6985
TTD (602) 506-6704

APPLICATION INSTRUCTIONS FOR THE AUTHORITY TO CONSTRUCT AND/OR OPERATE A GASOLINE DISPENSING OPERATION UNDER THE GENERAL AIR QUALITY PERMIT

Facilities that qualify for an Authority to Operate (ATO) or Construct under the Maricopa County General Permit for Gasoline Dispensing Operations may use this form for applying for an ATO. Using this application, you will obtain an ATO under this General Permit faster and at a lower cost than if applying for an individual source permit. Do not use this form for amending prior applications, for adding additional pieces of equipment at existing facilities, etc.

Complete the application by typing or printing legibly. A one time application processing fee of \$225 must accompany your application. Applications submitted as a result of receiving a Notice of Violation (NOV) must include an additional \$70 late fee. There is an annual inspection fee of \$335 for sources with Stage I Vapor Recovery and \$225 for small sources not required to have Stage I Vapor Recovery. The Department will send a separate yearly billing to cover the annual inspection fee. To maintain this permit, the annual inspection fee must be paid by the due date listed on your invoice.

You may qualify for coverage under this general permit if:

- you do not have any other activities at the site requiring an air quality permit,
- you do not have an obstruction at the bottom of the fill pipe that prevents the measurement of how far the end of the fill pipe is from the bottom of the tank (overfill protection flappers are OK)
- each gasoline tank must have its own vapor return line to return the vapors to the tank truck if Stage I vapor recovery is required,
- your monthly and annual throughputs are less than those listed in the table below:

| Controls | Maximum Monthly Limit | Rolling Twelve Month Limits |
|-------------------------------|-----------------------|-----------------------------|
| Uncontrolled (Non-resale) | 10,000 gallons | 120,000 gallons |
| Stage I Vapor Recovery | 160,000 gallons | 1,920,000 gallons |
| Stage I and II Vapor Recovery | 740,000 gallons | 8,880,000 gallons |

If it is found that your facility does not qualify for coverage under this general permit, the \$225 application processing fee will be forwarded with your application for review as an individual source permit. If you are required to obtain an individual source permit, you will be billed later for the additional applicable permit fees.

All applicants must complete items 1 through 15 and the Technical Section. Please enter the **Standard Industrial Classification (SIC) code** in Item 8 as follows: **retail is 5541 and nonretail is 9920**. Attach a sketch or drawings showing the location of the gasoline storage tanks and Stage I Vapor Recovery System(s). If necessary, attach additional sheets to the application to provide all required information. Obtaining this ATO through fraud or misrepresentation may subject you to civil and criminal penalties.

The Maricopa County Air Pollution Control Rules and Regulations are available at the above address. To obtain a copy, contact the Department for information and costs or download them from our Internet site. Small businesses may contact the Small Business Environmental Assistance Program at 506-5150 for assistance in completing the application package. They may also be contacted by email through the web site and are located at the following address:

Small Business Environmental Assistance Program
1001 N. Central Ave, Suite 500
Phoenix, Arizona 85004

<http://www.maricopa.gov/sbeap>



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DATE RECEIVED

LOG NUMBER

APPLICATION FOR THE AUTHORITY TO CONSTRUCT AND/OR OPERATE A GASOLINE DISPENSING OPERATION

(As required by A.R.S. §49-480 and Maricopa County Air Pollution Control Regulations, Rule 200)

READ INSTRUCTIONS FIRST. ALL APPLICANTS MUST COMPLETE ITEMS 1 THROUGH 15. ALSO COMPLETE THE TECHNICAL SECTION.

| | | |
|---|--|--|
| 1. BUSINESS NAME: | | DO NOT WRITE IN THIS SPACE |
| | | |
| 2. ADDRESS OF SITE: | | |
| AZ ZIP: | | |
| 3. CONTACT AT SITE | | 3a. TELEPHONE AT SITE () |
| 4. TYPE OF OWNERSHIP <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Owner <input type="checkbox"/> Government <input type="checkbox"/> Other - - Specify: | | |
| 5. NAME AND MAILING ADDRESS OF OWNERSHIP: | | |
| 6. TELEPHONE OF OWNERSHIP: () | | 6a. CONTACT AT OWNERSHIP |
| 7. SEND ALL CORRESPONDENCE INCLUDING INVOICE AND PERMIT TO: | | COMPANY NAME: _____ |
| | | ADDRESS: _____ |
| | | CITY: _____ STATE: _____ ZIP CODE: _____ |
| | | ATTN: _____ |
| 8. SIC (STANDARD INDUSTRIAL CLASSIFICATION) CODE(S): | 9. EXISTING AIR POLLUTION CONTROL PERMIT NUMBER FOR THIS SITE, IF ANY: | |
| 10. IF OTHER THAN A GASOLINE RETAIL STATION, PROVIDE A BRIEF DESCRIPTION OF BUSINESS/PROCESS AT SITE: _____ | | |
| | | |
| 11. OPERATING SCHEDULE: | HOURS PER DAY | DAYS PER WEEK |
| | | WEEKS PER YEAR |
| 12. PROJECTED DATE OF COMPLETION (IF NEW EQUIPMENT): | | |

13. THE AUTHORIZED CONTACT PERSON REGARDING THIS APPLICATION IS:

NAME _____ TELEPHONE _____
TITLE _____ COMPANY _____

14. I CERTIFY THAT I AM FAMILIAR WITH THE OPERATIONS AND EQUIPMENT REPRESENTED ON THIS APPLICATION AND THE STATEMENTS AND INFORMATION PROVIDED HEREIN ARE TRUE, ACCURATE, AND COMPLETE BASED ON INFORMATION AND BELIEF FORMED AFTER REASONABLE INQUIRY.

TYPE OR PRINT NAME AND TITLE
OF RESPONSIBLE OFFICIAL

DATE _____

SIGNATURE OF OWNER OR
RESPONSIBLE OFFICIAL OF BUSINESS _____

15. **SITE DIAGRAM:** DRAW A SITE LAYOUT SHOWING LOCATION OF TANKS, STAGE 1 VAPOR RECOVERY SYSTEM(S), DISTANCES TO PROPERTY LINES, VENT PIPES, VEHICLE FUELING LOCATIONS, AND PUMPS.

TECHNICAL SECTION

1. DESCRIBE TANKS – EXCLUDE DIESEL AND USED OIL TANKS:

| TANK ID NUMBER | CAPACITY, GALLONS | DATE OF INSTALLATION | ABOVE GROUND OR UNDERGROUND | PRODUCT STORED |
|-------------------|----------------------|-------------------------|--------------------------------|----------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

2. TYPE OF OPERATION RETAIL ☐ NON-RETAIL ☐

3. THE FILL PIPE IS USED BY THE TANK TRUCK DRIVER TO PUT FUEL INTO THE STORAGE TANK. A SUBMERGED FILL PIPE MEANS THAT THE END OF THE FILL PIPE MUST BE TOTALLY COVERED BY LIQUID WHEN THERE IS 6 INCHES OF GASOLINE IN THE TANK.

IS EACH GASOLINE TANK EQUIPPED WITH A SUBMERGED FILL PIPE? YES ☐ NO ☐

4. VAPOR RECOVERY SYSTEMS, CHECK ALL THAT APPLY:

a. **STAGE I VAPOR RECOVERY SYSTEM:** RETURNS VAPORS FROM THE GASOLINE STORAGE TANK BACK TO THE TANK TRUCK . IT IS REQUIRED FOR NONRETAIL TANKS WITH A THRUPUT OVER 120,000 GALLONS PER YEAR AS WELL AS FOR ALL RETAIL TANKS. CHECK WHICH TYPE OF STAGE I VAPOR RECOVERY SYSTEM YOU HAVE?

2-POINT ☐ **COAXIAL** ☐ **NONE** ☐ (NOTE – THE ANSWER OF “NONE” CAN ONLY FOR NONRETAIL TANKS WITH ANNUAL THRUPUT OF LESS THAN 120,000 GALLONS)

b. **STAGE II VAPOR RECOVERY SYSTEM:** VAPORS FROM THE AUTOMOBILE GAS TANK ARE RETURNED TO THE GASOLINE STORAGE TANK. ☐

5. WILL THE FACILITY ALWAYS MEET THE FOLLOWING GASOLINE THROUGHPUT LIMITS BASED ON THE TYPES OF CONTROLS THAT WILL BE INSTALLED:

| TYPE OF CONTROLS | MAXIMUM MONTHLY LIMIT | ROLLING TWELVE MONTH LIMITS |
|--------------------------------|-----------------------|-----------------------------|
| NO VAPOR RECOVERY (NON-RETAIL) | 10,000 GALLONS | 120,000 GALLONS |
| STAGE I VAPOR RECOVERY | 160,000 GALLONS | 1,920,000 GALLONS |
| STAGE I AND II VAPOR RECOVERY | 740,000 GALLONS | 8,880,000 GALLONS |

YES ☐ NO ☐

6. OBSTRUCTIONS AT THE BOTTOM OF THE FILL PIPE WHICH PREVENT THE MEASUREMENT OF HOW FAR THE END OF THE FILL PIPE IS FROM THE BOTTOM OF THE TANK ARE NOT ACCEPTABLE. ARE THERE SUCH OBSTRUCTIONS? NOTE: OVERFILL PROTECTION FLAPPERS ARE NOT CONSIDERED TO BE AN OBSTRUCTION.

YES ☐ NO ☐

7. FOR GASOLINE TANKS REQUIRED TO INSTALL STAGE I VAPOR RECOVERY, EACH TANK MUST HAVE ITS OWN LINE FOR RETURNING VAPORS TO THE TANK TRUCK. IF YOUR FACILITY IS REQUIRED TO HAVE STAGE I VAPOR RECOVERY, DOES EACH TANK HAVE ITS OWN VAPOR RETURN LINE?

YES ☐ NO ☐

